

Revelstoke, BC, Canada

Job Opportunity: Nordic Head Coach

Reports To: Director of Athlete Development

Closing Date: 8:00PM, PST. April 22, 2024



## **REVELSTOKE NORDIC SEEKING NEW HEAD COACH!**

Revelstoke Nordic Ski Club (RNSC) is currently seeking a motivated and energetic individual to fill the full-time position of **Nordic Head Coach**. The position will lead and/or oversee programming from the Learning to Train through to the Training to Win phases of athlete development.

The RNSC is a nationally affiliated club and a registered non-profit organization that traces its roots back to 1891, with a long history of organizing and delivering programs geared towards Nordic skiers of all ages and performance levels. The RNSC has over 30km of groomed trails for both skate and classic, including 6km of night skiing. Current club membership has grown to approximately 1200 members, up from 700 in 2018; this represents 15% of our community population. The RNSC offers athlete development programs for ages 4 to adult, including the Jackrabbits and Skill Development Program, Elementary Ski S'kool, High School Ski, Ski After School, Private / Group lessons, and Race Team, delivered under the leadership of our Director of Athlete Development, Athlete Development Committee (ADC), Skill Development and Recreation Program Coordinators, and paid full-time Head Coach. Whether we are growing our Bunnies and Jackrabbits participation numbers to record totals, achieving top 10 rankings at Ski Nationals, or qualifying athletes for international competitions, the RNSC is proud of its successes and is eager to foster a well-balanced approach to continued growth and development.

Nestled in between the Monashee and Selkirk Mountain Ranges, along the shores of the Columbia River, Revelstoke has an abundant natural beauty, an undeniable small-town charm, and endless recreation opportunities.

### **STATEMENT OF QUALIFICATIONS**

This position requires a comprehensive technical and leadership skill set, which will be used to help grow RNSC's presence within our community and the interior region and to continue to establish the club's reputation of being a full-service Nordic ski club in Canada. The position will require travel, as well as working in the evenings and on weekends.

#### **Base Requirements:**

- Minimum Secondary School Diploma.
- Valid Class 5 Drivers License, Class 4 preferred.

#### **Occupational Certification:**

- National Coaching Certification Program: Certified CCD status for Learning To Compete, or CCD status reasonably achievable within one year in the role.
- Valid Standard First Aid (minimum), Wilderness First Aid (preferred).
- Criminal Record & Vulnerable Sector Screen.

**Experience:**

- Previous Head Coaching or Assistant Coaching experience.
- Athlete monitoring and training plan design (Training Peaks).
- Managing and leading a team of volunteer coaches (CC through L2C).
- Wax and race support operations.
- Planning and executing training camps.
- Completing administrative duties as required.

**Personal Suitability:**

- Exercises sound judgment.
- Enjoys interacting with parent groups and volunteer coaches.
- Connects personally with people.
- Makes things happen.
- Communicates effectively.
- Takes responsibility.
- Knows oneself.
- Strives for excellence.
- High degree of fitness.
- Committed to self-development.

**RESPONSIBILITIES**

Reporting to the Director of Athlete Development, the applicant is directly accountable for the club's Track Attack, Junior Development, and Senior Development programs, and will work in collaboration with the Skill Development Program Coordinator to ensure continuity across all stages of athlete development.

**Specific responsibilities include:**

- Plan and deliver year-round athlete programming for Track Attack, Junior Development, and Senior Development.
- Ensure alignment with Nordiq Canada's Athlete Development Matrix.
- Collaborate with Cross Country BC with regard to athlete development, regional/provincial camps, race schedules, provincial coach experience, and supporting RNSC athletes on provincial teams.
- Manage a team of volunteer coaches to ensure coverage and appropriate planning for dryland and on-snow training sessions.
- Develop individualized training plans or group training plans suited to the needs of each athlete and/or group, which ensure a holistic approach to athlete development.
- Provide technical feedback to each athlete to ensure physical competency of all cross-country skiing techniques as appropriate for the athlete's development.
- Provide mentorship to the team of coaches to progress their professional development.
- Facilitate mentorship opportunities between athletes at various stages of development.
- Support the organization of camps, races, and other events.
- Attend races providing leadership, coaching support, wax determination, logistics, direction to parent/coach volunteers, and other tasks as needed.
- Maintain familiarity with RNSC Board activities, contribute to ongoing improvement of club operations, and assist in planning and execution of club events as necessary.

- Collaborate with the Skill Development Program Coordinator as directed by the Director of Athlete Development.
- Collaborate effectively with the RNSC General Manager.
- Collaborate with RNSC Race Planning Committee.
- Attend monthly ADC meetings.
- Other duties, as directed by the Director of Athlete Development.

## **CONDITIONS OF EMPLOYMENT**

- Compensation for this position will be commensurate with the qualifications and experience of the successful candidate in the range of \$53,000 - \$63,000, inclusive of benefits.
- One-year contract from an agreed-upon start date after May 1, 2024, to April 30, 2025, with the goal of annual renewal. The contract will be pro-rated from the start date.
- Must maintain a clean criminal record.
- Must maintain minimum \$2M liability insurance.

## **HOW TO APPLY**

Please include the following with your application:

- Your resume with references (two minimum and at least one professional).
- A cover letter (2000 words maximum), clearly demonstrating how you meet the Education and Experience criteria listed in the Statement of Qualifications (see above). Please clearly demonstrate how you meet the criteria by providing concrete examples.

The Revelstoke Nordic Ski Club strives to be an equitable employer by supporting the merits of the [Canadian Employment Equity Act](#) as described in the Purpose of Act section. Our hiring procedures will reflect this value.

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## **QUESTIONS & SUBMISSION**

Please submit your application and any questions regarding the position or posting to [jobs@revelstokenordic.org](mailto:jobs@revelstokenordic.org)

We thank all applicants in advance! Only those considered for an interview will be contacted.